

Rensselaer Central Schools Corporation

Procedure and Criteria for Cash Tuition Students

Parents living outside the boundaries of Rensselaer Central Schools Corporation who wish their child(ren) to attend Rensselaer Central Schools Corporation must complete the Application for Cash Tuition Status and provide the necessary documentation. The application and the documentation requirements can be picked up at the building that your child(ren) will be attending, at the Rensselaer Central Schools Corporation administration office, or on the Rensselaer Central Schools Corporation web site (www.rensselaerschools.org). The documentation material that will be required, and the completed application, must be returned to the Rensselaer Central Schools Corporation administration office. The building principals will exam all materials then make a recommendation concerning your admission. Upon positive recommendation from the school administration, the application will be sent to the Superintendent of Schools and upon approval, sent to the Board of Education for their approval at a regularly scheduled meeting. Applications will be processed as received, and parents will be notified promptly as to the action of the Board. The final deadline for application submission for the fall semester is August 1.

The criteria for students being considered for enrollment in Rensselaer Central Schools Corporation is as follows:

1. Program space available to accommodate the student.
2. Classroom space available to accommodate the student.
3. An academic record that reflects potential for success as appropriate (high school students must be on the diploma track).
 - a. For students entering kindergarten, first, or second grade, the District may administer a developmental reading assessment as a part of the application process. Scores on this assessment must reflect potential for success.
 - b. An average grade of C or better (or equivalent).
 - c. For a current resident student moving out of the District, an average grade of C or better is expected for that student to be considered for cash tuition status.
 - d. ISTEP+ scores for all grades tested, as appropriate.
4. No prior history of disciplinary problems, including suspension or expulsion.
5. Record of good school attendance (95% or better expected).
6. Tuition may be paid in installments.
7. The District reserves the yearly right to review and determine the continued placement of a child who is admitted on a cash tuition basis.
8. The District reserves the right to annually review and adjust the per pupil cash tuition amount as necessary.
9. Under no circumstances is a cash transfer student to be accepted for athletic reasons.

Rensselaer Central Schools Corporation

Application for Cash Tuition Status

Student's Name: _____ Date of Birth: _____

Parent/Guardian's Name: _____

Parent/Guardian's Address: _____
Street City Zip

Phone: _____ Home School District: _____

School Currently Attending: _____

School Address: _____
Street City Zip

Present Grade Level: _____ Desired School: _____
(Placement dependent on availability of space)

Anticipated Date of Enrollment: _____

Why are you seeking cash tuition status in Rensselaer Central Schools Corporation?

Please attach documentation of the student's academic record to date for the current school year (through the first semester). Include grades received.

Does the student require any modifications or adaptations to his/her instruction or instructional setting?

_____ Y _____ N If yes, please describe. (Attach description if necessary.)

Has the student ever been subject to discipline action by the current school at attendance? If so, please state the reasons for that action, the date(s) of occurrence(s), and the discipline carried out by the school.

Please report the student's attendance record for the current school year and the past two school years, if applicable.

	Days Present	Days Absent
Present School Year	_____	_____
First Preceding School Year	_____	_____
Second Preceding School Year	_____	_____

In submitting this application I am indicating that I understand the conditions of possible enrollment of my child as a cash tuition student in Rensselaer Central Schools Corporation. I am agreeing to pay tuition costs to Rensselaer Central Schools Corporation. I understand that the District reserves the right to annually establish the amount charged for tuition. Further, I am responsible for transportation of my child to and from school. I understand that my child can ride a district bus if I transport the child to a pick-up point of a designated route.

I understand that final approval of this application is subject to approval by the Board of Education of Rensselaer Central Schools Corporation. Following approval of cash tuition status, I understand that continuation of this status is contingent upon my child remaining a student in good standing.

Parent Signature

Date

Return the completed application to: Rensselaer Central Schools Corporation
Office of the Superintendent
605 Grove Street
Rensselaer, IN 47978

Or fax to: 219-866-8360, to the attention of Superintendent of Schools.

Note: August 1 is the final deadline for submission of application and materials to the Office of the Superintendent.

FOR OFFICE USE ONLY

Date Received: _____ Superintendent Action: _____ Approved

Date Sent to School: _____ Denied

Date Returned from School: _____ Date of Board Action: _____

School Action: _____ Approved Board Action: _____ Approved

_____ Denied _____ Denied

Date Parent Notified of Action: _____